



## **Arlington Contributory Retirement Board**

Date: September 29, 2022

Time: 4:30 p.m.

### **Minutes**

#### **Call to order Regular Monthly Meeting**

Chairman Hughes called the monthly meeting to order at 4:30 PM

**Board Members present in person:** Chairperson Kenneth Hughes I, Richard Keshian I, Ida Cody I, Robert Jefferson I, and Fred Fantini

#### **Motion and vote to approve Expense Warrant #9 and the September 2022 Payroll Warrant**

After review and discussion, Mr. Fantini made a motion to approve the Expense Warrant # 09 and September Payroll Warrant for payment, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody I, Mr. Fantini, Mr. Keshian and Chairman Hughes I.

#### **July 2022 Trial Balance**

After review and discussion, Mr. Keshian made a motion to approve the June 2022 Trial Balance seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

#### **Motion and vote to approve Minutes for August 25, 2022**

After review and discussion, Mr. Jefferson made a motion to approve the August 25, 2022, Minutes seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

#### **Motion to approve new Town members.**

After review and discussion Mr. Keshian made a motion to approve the new town members as listed, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

<b><u>Name</u></b>	<b><u>Date of Membership</u></b>	<b><u>Percentage</u></b>	<b><u>Position</u></b>
Lynn Gallagher	09/29/2022	9+2%	Assistant Collector-Water
Lia Meinstein	08/22/2022	9+2%	AYCC Clinician
Claire Ricker	09/19/2022	9+2%	Director of Planning
Timothy Ross	09/06/2022	9+2%	ADA Coordinator HHS

Janna Septembre	08/29/2022	9+2%	Communication Coordinator
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### **Motion to approve new School members**

After review and discussion Mr. Fantini made a motion to approve the new town members as listed, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

<b><u>Name</u></b>	<b><u>Date of Membership</u></b>	<b><u>Percentage</u></b>	<b><u>Position</u></b>
Ian Adler	08/31/2022	9+2%	TA Paraprofessional
Emma Anderson	08/31/2022	9+2%	TA Paraprofessional
Amanda Bonnette-Kim	08/23/2022	9+2%	Administrative Assistant
Brena Brasiel	08/31/2022	9+2%	AASP Teaching Assistant
Joel Brouillette	08/31/2022	9+2%	TA Paraprofessional
Shahara Butler	08/31/2022	9+2%	Food Services/Monitor
Sheldon Calero	08/31/2022	9+2%	TA Paraprofessional
Sarah Conley	08/31/2022	9+2%	TA Kindergarten
Alexander Dabao	08/31/2022	9+2%	AASP Teachers Assistant
Franceska Denis	08/31/2022	9+2%	Daycare Assistant
Kellie Devine	08/31/2022	9+2%	Nursing Assistant
Charles DiSilvia	08/31/2022	9+2%	Teachers Assistant
Benjamin Eller	08/31/2022	9+2%	TA Paraprofessional
Lauren Ellis	08/31/2022	9+2%	TA Kindergarten
Julie Foran	08/31/2022	9+2%	TA Paraprofessional
Philip Galeota	09/06/2022	9+2%	Teacher Assistant
Luna Gimenez	08/31/2022	9+2%	AASP Teaching Assistant
Ryan Girard	08/31/2022	9+2%	TA Special Ed.
Leticia Guevara	08/31/2022	9+2%	AASP Teaching Assistant
Natalie Hobson	08/31/2022	9+2%	AASP Teaching Assistant
Chloe Horn	08/31/2022	9+2%	TA Special Ed.
Kahina Idres	08/31/2022	9+2%	Food Services
Joan Jasset	09/06/2022	9+2%	Traffic Supervisor
Nicole Jedinak	09/06/2022	9+2%	Teacher Assistant
Lindsey Jensen	08/31/2022	9+2%	TA Special Ed.
Bridget Kiejna	08/31/2022	9+2%	TA Paraprofessional
Falisha Lat	09/15/2022	9+2%	AASP Teaching Assistant
Madeline Lucey	09/12/2022	9+2%	AASP Teaching Assistant
Brenda Mahoney	08/31/2022	9+2%	Teacher Assistant
Gabriela Marquez	08/31/2022	9+2%	Nursing Assistant
Molly Malone	09/15/2022	9+2%	AASP Teaching Assistant

Ruth Martinez Ceballo	08/31/2022	9+2%	AASP Teaching Assistant
Julie Meadows	08/31/2022	9+2%	Teachers Assistant
Lars Moeller	08/31/2022	9+2%	Teachers Assistant
John Pescatore	09/06/2022	9+2%	Teachers Assistant
Julie Powers	09/06/2022	9+2%	Teachers Assistant
Hilary Rappaport	08/31/2022	9+2%	TA Paraprofessional
Filea Reiss	08/31/2022	9+2%	Teacher Assistant
Sophia Terzakis	08/31/2022	9+2%	Teacher Assistant
Yodit Tewabe	08/31/2022	9+2%	Teachers Assistant
Devon Thomas	08/31/2022	9+2%	Teacher Assistant
Maureen Twohig	08/31/2022	9+2%	Traffic Supervisor
Catherine Vitale	08/31/2022	9+2%	TA Special Ed
Lindsey Warren	08/31/2022	9+2%	TA Paraprofessional
Jennifer Whyte	08/31/2022	9+2%	Teacher Assistant
Colleen Willmer	08/31/2022	9+2%	Daycare Assistant
Kellyanne Wise	08/29/2022	9+2%	Food Services Cook
Eleanor Wolf	08/31/2022	9+2%	TA Special Ed
Sara Volpi	09/19/2022	9+2%	TA Special Ed

#### **Motion and Vote to approve the retirement application for Pam Byrne**

After review and discussion Mr. Keshian. made a motion to approve the Pam Byrne retirement application, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
Pam Byrne	22 Year 9 Months	School/ Administrative Assistant	B	10/04/2022

#### **Acknowledgement of retirees and survivors who have passed since the last Board Meeting, Frank Day**

The Chairman asked to have a moment of silence for the deceased member

Deceased	Date of Death	Department/ Position	Retirement Date	Status
Frank Day	9-11-2022	DPW/ Head Account Clerk	7/31/2022	Retiree

**Motion and vote of a refund of accumulated deductions for Sucheta Bhoite in the amount of \$4,691.26. Ms. Bhoite had 2 years and 7 months of creditable service working for the School Department as a Teacher Assistant.**

After review and discussion Ms. Cody made a motion to approve the refund for Ms. Bhoite seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Caitlin Dunn in the amount of \$3,610.33. Ms. Dunn had 1 years and 7 months of creditable service working for the School Department as a Teacher Assistant.**

After review and discussion Ms. Cody made a motion to approve the refund for Ms. Dunn seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Anna Makrianis in the amount of \$1,964.06. Ms. Makrianis had 9 months of creditable service working for the School Department as a Teacher Assistant.**

After review and discussion Ms. Cody made a motion to approve the refund for Ms. Makrianis seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Motion and vote of a rollover of accumulated deductions for Diana DeStefano in the amount of 6,317.90. Ms. DeStefano had 1 year of creditable service working for the Town's Health and Human Services Department.**

After review and discussion Mr. Keshian made a motion to approve the rollover of funds for Ms. DeStefano seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**New Business**

**Employees not signed up within 30 days due to be suspended**

Mr. Greco informed the Board that all the employees had complied prior to the meeting

**Adjourn**

Mr. Keshian made a motion at 5:50 PM to adjourn the meeting seconded, by Mr. Jefferson The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini, and Chairman Hughes I.